

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY

MINUTES OF NOVEMBER 3, 2009

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on November 3, 2009 at 7:33 p.m. with Mayor/Chair Costanzo, Vice Mayor/Vice Chair Huang, Council/Agencymembers De La Torre, Gutierrez, Sawkins, Interim City Manager/ Interim Executive Director Preston, City Attorney/General Counsel Kress, and Deputy City Clerk/Agency Secretary Castruita present.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

ATTENDANCE

Attendance

RECESS AGENCY MEETING

Recess Agency Meeting

Vice Chair Huang moved to recess; seconded by Agencymember De La Torre. The Agency meeting was recessed.

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Public Comment

Mayor Costanzo introduced Jennifer Davis and Robert Bustos as Interim Community Development Directors

Gina Galasso Rodriguez, AYSO, presented updated information from the Region 40 Governing Board.

APPROVAL OF AGREEMENT FOR HANDYWORKER SERVICES (RFP 09-05)

Approval of Agreement for Handyworker Services (RFP 09-05) Approved.

Last January, City Council approved federal Community Development Block Grant (CDBG) funds for the establishment and implementation of a new Handyworker Program to assist senior and disabled residents of limited financial means. The development of the Handyworker Program required research to determine how other jurisdictions operate such programs and how best to structure a program to meet the unique needs and challenges in San Gabriel. Following the City's purchasing standards, staff issued a request for proposals for an organization to administer the Handyworker Program.

Recommended Action: That the City Council authorize the Interim City Manager or his designee to execute a professional services contract with Alta Pasa for an amount not to exceed \$243,878 for handyworker services including CDBG Program compliance.

Housing and Economic Redevelopment Specialist Scherr presented the City Council with the staff report.

Councilmember Sawkins moved to approve the recommended action; seconded by Vice Mayor Huang and passed by a vote on the board of five yes.

SAN GABRIEL BLVD. STREETSCAPE IMPROVEMENT PROJECT: APPROVAL OF AGREEMENT FOR LANDSCAPE ARCHITECT CONTRACT (RFP 09-07)

San Gabriel Blvd. Streetscape Improvement Project: Approval of Agreement for Landscape Architect Contract (RFP 09-07) Approved.

The quality of San Gabriel's visual image has been identified as a major concern of residents, business owners, the City Council, and the Redevelopment Agency. The City Council has approved Community Development Block Grant (CDBG) and CDBG- Recovery funds for improving San Gabriel Boulevard in the Redevelopment Project Area.

This item covers the contract for landscape architect services. A report on the Agency's agenda requests the use of redevelopment funds to augment CDBG funds for the contract. Following the City's purchasing standards, a request for proposals

for a streetscape implementation plan for San Gabriel Boulevard within the redevelopment project area was issued.

Recommended Action: That the City Council authorize the Interim City Manager or his designee to execute a professional services contract with Katherine Spitz Associates, Inc. (KSA) for an amount not to exceed \$418,437 for landscape architecture and construction administration services including CDBG contract compliance.

Housing and Economic Redevelopment Specialist Scherr presented the City Council with the staff report.

Councilmember Gutierrez moved to approve the recommended action; seconded by Vice Mayor Huang and passed by a vote on the board of five yes.

REQUEST FOR PROPOSALS FOR EXECUTIVE RECRUITMENT SERVICES

Request for Proposals for Executive Recruitment Services Approved.

Pursuant to Council direction, the City Attorney has prepared and is presenting a draft RFP for executive recruitment services for the City Manager position.

Recommended Action: That the Council approve the RFP and direct that it be sent out to firms specializing in public sector recruitments.

City Attorney Kress presented the City Council with the staff report.

Councilmember Sawkins moved to amend the RFP with a change in #4 to strikeout the word "statewide" and leave as "search" only; seconded by Councilmember De La Torre and was approved.

CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND ENACTED IN ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

Consent Calendar

A. MINUTES OF SPECIAL COUNCIL MEETING, ADJOURNED MEETING, AND REGULAR MEETING OF OCTOBER 20, 2009

Minutes Approved

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS: 81026 – 81205 INCLUSIVE \$1,288,437.45

Material Demands

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. PURCHASE OF SIDEWALK RIDER SCRUBBER

Purchase of Sidewalk Rider Scrubber Approved.

As part of the City of San Gabriel's FY 2009-10 Budget, funding was allocated from Transportation Development Act (TDA) Article 3 funds for the purchase of a sidewalk rider scrubber. The Advance Adgressor 3520 AXP Cylindrical Rider Scrubber is available through California Multiple Award Schedules (CMAS). ilfisk-Advance is offering the rider scrubber for \$16,297.34 under California State Contract CMAS #4-07-23-0019A.

Recommended Action: That the City Council:

1. Waive formal bidding procedure and authorize a cooperative purchase under California State Contract CMAS #4-07-23-0019A;
2. Authorize the issuance of a purchase order to Total Clean for acquisition of the Advance Adgressor 3520 AXP Cylindrical Rider Scrubber in the amount of \$16,371.92, including state sales tax, to be funded from account #122-850-15-99-963.

D. EMPLOYEE BACKGROUND CHECKS

Employee Background Checks Approved.

City Council approved Resolution 09-03, authorizing the City of San Gabriel to obtain State and Federal (FBI) Summary Criminal History information for employment, licensing, and certification purposes using "boilerplate resolution language" provided by the Los Angeles County Department of Health Services (DHS).

DHS informed the City that the resolution language may result in the agency being denied access to FBI data. Minor language changes to the resolution are needed for FBI acceptance.

Recommended Action: That the City Council rescind Resolution 09-03, and adopt Resolution 09-31, authorizing the City of San Gabriel to obtain State and Federal (FBI) Summary Criminal History Information for employment, licensing, and certification purposes.

Councilmember Gutierrez moved to approve the consent calendar as presented; seconded by Councilmember Sawkins and passed by a vote on the board of five yes.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council comments and conference/meeting reports

Each Council Member addressed the Council and public on matters of general information and/or concern. Also, the Council gave reports on meetings they had attended.

RECESS COUNCIL MEETING AND RECONVENE AGENCY MEETING

Recess council meeting and reconvene agency meeting

Councilmember Gutierrez moved to recess as indicated above; seconded by Vice Mayor Huang. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency Meeting

A. APPROVAL OF MINUTES OF OCTOBER 20, 2009

Minutes Approved

Vice Chair Huang moved to approve the subject minutes; seconded by Agency member Gutierrez. The motion passed by a vote on the board of five yes.

B. PUBLIC COMMENT

Public Comment

There was no one in the audience who wished to address the Agency at this time.

C. SAN GABRIEL BLVD. STREETScape IMPROVEMENT PROJECT:
APPROVAL OF FUNDING FOR LANDSCAPE ARCHITECT CONTRACT
(RFP 09-07)

San Gabriel Blvd. Streetscape Improvement Project approval of funding for Landscape Architect Contract (RFP 09-07) Approved.

This item relates to the item on the City Council of November 3, 2009 dealing with the approval of a professional services agreement for Katherine Spitz Associates (KSA), the recommended landscape architect for the San Gabriel Boulevard Streetscape Improvement Project. That Council report requested approval of the contract for a project which requires both CDBG and redevelopment monies. As such, this item requests the approval of the use of redevelopment funds in the amount of \$69,740 to augment CDBG funds. The streetscape plan will be prepared for a commercial corridor in the redevelopment project area.

Recommended Action: That the Agency amend the FY 2009-10 Budget to allocate \$69,740 of RDA funds to the San Gabriel Boulevard Streetscape Improvement Project.

Housing and Economic Redevelopment Specialist Scherr presented the City Council with the staff report.

Agencymember Sawkins moved to approve the recommended action; seconded by Agencymember Gutierrez and passed by a vote on the board of five yes.

D. ADJOURN AGENCY MEETING TO 5:00 P.M. ON NOVEMBER 17, 2009 IN
CONFERENCE ROOM A, AT CITY HALL, 425 S. MISSION DRIVE, SAN
GABRIEL, FOR THE PURPOSE OF CONDUCTING A BUDGET AND
FISCAL UPDATE AND REDEVELOPMENT IMPLEMENTATION
PLAN/AFFORDABLE HOUSING STRATEGY STUDY SESSION AND IN
MEMORY OF DONALD MORRISON.

Adjourn agency to 5:00 p.m., November 17, 2009 for budget and fiscal update and redevelopment implementation plan/affordable housing strategy study session and in memory of Donald Morrison.

Agencymember Gutierrez moved to adjourn and reconvene as indicated above and adjourn in memory of Donald Morrison; seconded by Agencymember De La Torre. There being no objections, it was so ordered.

13. RECONVENE COUNCIL MEETING

Reconvene Council Meeting

At 8:42 p.m., Agencymember Gutierrez moved to reconvene Council meeting; seconded by Agencymember Sawkins. There being no objections, it was so ordered.

14. CLOSED SESSION:

Closed Session – Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

The City Council will meet in a closed session with legal counsel to determine whether or not to initiate pursuant to Government Code 54956.9 (c). One potential case.

City Attorney Kress confirmed no reportable action and adjourned at 9:30 p.m.

15. ADJOURN COUNCIL MEETING TO 5:00 P.M. ON NOVEMBER 17, 2009 IN CONFERENCE ROOM A, AT CITY HALL, 425 S. MISSION DRIVE, SAN GABRIEL, FOR THE PURPOSE OF CONDUCTING A BUDGET AND FISCAL UPDATE AND REDEVELOPMENT IMPLEMENTATION PLAN/AFFORDABLE HOUSING STRATEGY STUDY SESSION AND IN MEMORY OF DONALD MORRISON.

Adjourn agency to 5:00 p.m., November 17, 2009 for budget and fiscal update and redevelopment implementation plan/affordable housing strategy study session and in memory of Donald Morrison.

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Nina Castruita, Agency Secretary

Nina Castruita, Deputy City Clerk

Juli Costanzo, Chair

Juli Costanzo, Mayor