

**SAN GABRIEL CITY COUNCIL
ADJOURNED REGULAR MEETING
CONFERENCE ROOM "A" at CITY HALL
425 SOUTH MISSION DRIVE, SAN GABRIEL, CALIFORNIA**

**TUESDAY, NOVEMBER 3, 2009
at
6:00 P.M.**

AGENDA

1. CALL TO ORDER
2. ATTENDANCE: COSTANZO, DE LA TORRE, GUTIERREZ, HUANG, SAWKINS
3. PUBLIC COMMENT: PURSUANT TO PROVISIONS OF THE GOVERNMENT CODE §54957, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE CITY COUNCIL REGARDING MATTERS ON THIS AGENDA
4. Discussion of City's interim staffing needs during the City Manager recruitment
5. CLOSED SESSION

The City Council will meet in a closed session, pursuant to Government Code §54957.6, for the following purpose:

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator:	City Attorney
Unrepresented employees:	Interim City Manager, Economic Development Manager, Public Works Manager

6. ADJOURN

Note: The regularly scheduled City Council meeting will be held at 7:30 p.m. in the Council Chambers

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk before the start of the meeting.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, NOVEMBER 3, 2009
at
7:30 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ATTENDANCE: COSTANZO, DE LA TORRE, GUTIERREZ, HUANG, SAWKINS**
- 4. RECESS AGENCY MEETING**
- 5. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL**

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

Please note that while the City Council values your comments, pursuant to the Brown Act, the City Council cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

6. APPROVAL OF AGREEMENT FOR HANDYWORKER SERVICES (RFP 09-05)

Last January, City Council approved federal Community Development Block Grant (CDBG) funds for the establishment and implementation of a new Handyworker Program to assist senior and disabled residents of limited financial means. The development of the Handyworker Program required research to determine how other jurisdictions operate such programs and how best to structure a program to meet the unique needs and challenges in San Gabriel. Following the City's purchasing standards, staff issued a request for proposals for an organization to administer the Handyworker Program.

Recommended Action: That the City Council authorize the Interim City Manager or his designee to execute a professional services contract with Alta Pasa for an amount not to exceed \$243,878 for handyworker services including CDBG Program compliance.

7. SAN GABRIEL BLVD. STREETScape IMPROVEMENT PROJECT: APPROVAL OF AGREEMENT FOR LANDSCAPE ARCHITECT CONTRACT (RFP 09-07)

The quality of San Gabriel's visual image has been identified as a major concern of residents, business owners, the City Council, and the Redevelopment Agency. The City Council has approved Community Development Block Grant (CDBG) and CDBG-Recovery funds for improving San Gabriel Boulevard in the Redevelopment Project Area.

This item covers the contract for landscape architect services. A report on the Agency's agenda requests the use of redevelopment funds to augment CDBG funds for the contract. Following the City's purchasing standards, a request for proposals for a streetscape implementation plan for San Gabriel Boulevard within the redevelopment project area was issued.

Recommended Action: That the City Council authorize the Interim City Manager or his designee to execute a professional services contract with Katherine Spitz Associates, Inc. (KSA) for an amount not to exceed \$418,437 for landscape architecture and construction administration services including CDBG contract compliance.

8. REQUEST FOR PROPOSALS FOR EXECUTIVE RECRUITMENT SERVICES

Pursuant to Council direction, the City Attorney has prepared and is presenting a draft RFP for executive recruitment services for the City Manager position.

Recommended Action: That the Council approve the RFP and direct that it be sent out to firms specializing in public sector recruitments.

9. CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

A. MINUTES OF SPECIAL COUNCIL MEETING, ADJOURNED MEETING, AND REGULAR COUNCIL MEETING OF OCTOBER 20, 2009

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. PURCHASE OF SIDEWALK RIDER SCRUBBER

As part of the City of San Gabriel's FY 2009-10 Budget, funding was allocated from Transportation Development Act (TDA) Article 3 funds for the purchase of a sidewalk rider scrubber. The Advance Adgressor 3520 AXP Cylindrical Rider Scrubber is available through California Multiple Award Schedules (CMAS). Nilfisk-Advance is offering the rider scrubber for \$16,297.34 under California State Contract CMAS #4-07-23-0019A.

Recommended Action: That the City Council:

1. Waive formal bidding procedure and authorize a cooperative purchase under California State Contract CMAS #4-07-23-0019A;
2. Authorize the issuance of a purchase order to Total Clean for acquisition of the Advance Adgressor 3520 AXP Cylindrical Rider Scrubber in the amount of \$16,371.92, including state sales tax, to be funded from account #122-850-15-99-963.

D. EMPLOYEE BACKGROUND CHECKS

City Council approved Resolution 09-03, authorizing the City of San Gabriel to obtain State and Federal (FBI) Summary Criminal History information for employment, licensing, and certification purposes using "boilerplate resolution language" provided by the Los Angeles County Department of Health Services (DHS).

DHS informed the City that the resolution language may result in the agency being denied access to FBI data. Minor language changes to the resolution are needed for FBI acceptance.

Recommended Action: That the City Council rescind Resolution 09-03, and adopt Resolution 09-31, authorizing the City of San Gabriel to obtain State and Federal (FBI) Summary Criminal History Information for employment, licensing, and certification purposes.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended.

11. RECESS COUNCIL MEETING AND RECONVENE AGENCY MEETING

12. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF OCTOBER 20, 2009

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record

Please note that while the Agency Board values your comments, pursuant to the Brown Act, the Agency Board cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

C. SAN GABRIEL BLVD. STREETScape IMPROVEMENT PROJECT:
APPROVAL OF FUNDING FOR LANDSCAPE ARCHITECT CONTRACT
(RFP 09-07)

This item relates to the item on the City Council of November 3, 2009 dealing with the approval of a professional services agreement for Katherine Spitz Associates (KSA), the recommended landscape architect for the San Gabriel Boulevard Streetscape Improvement Project. That Council report requested approval of the contract for a project which requires both CDBG and redevelopment monies. As such, this item requests the approval of the use of redevelopment funds in the amount of \$69,740 to augment CDBG funds. The streetscape plan will be prepared for a commercial corridor in the redevelopment project area.

Recommended Action: That the Agency amend the FY 2009-10 Budget to allocate \$69,740 of RDA funds to the San Gabriel Boulevard Streetscape Improvement Project.

D. ADJOURN AGENCY MEETING TO 5:00 P.M. ON NOVEMBER 17, 2009 IN CONFERENCE ROOM A, AT CITY HALL, 425 S. MISSION DRIVE, SAN GABRIEL, FOR THE PURPOSE OF CONDUCTING A BUDGET AND FISCAL UPDATE AND REDEVELOPMENT IMPLEMENTATION PLAN/AFFORDABLE HOUSING STRATEGY STUDY SESSION

13. RECONVENE COUNCIL MEETING

14. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

The City Council will meet in a closed session with legal counsel to determine whether or not to initiate pursuant to Government Code 54956.9 (c). One potential case.

15. ADJOURN COUNCIL MEETING TO 5:00 P.M. ON NOVEMBER 17, 2009 IN CONFERENCE ROOM A, AT CITY HALL, 425 S. MISSION DRIVE, SAN GABRIEL, FOR THE PURPOSE OF CONDUCTING A BUDGET AND FISCAL UPDATE AND REDEVELOPMENT IMPLEMENTATION PLAN/AFFORDABLE HOUSING STRATEGY STUDY SESSION

The next regular Council meeting will be held Tuesday, November 17, 2009 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold their regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, November 13, 2009 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sangabrielcity.com

NOTICE: The Office of the City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Materials related to an item on this agenda, submitted to the City Council/Redevelopment Agency after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's office, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible.

Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.