

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY

MINUTES OF NOVEMBER 2, 2010

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on November 2, 2010 at 7:34 p.m. with Acting Mayor/Acting Chair Gutierrez, Council/Agencymembers Costanzo, De La Torre, Sawkins, Acting City Manager/Acting Executive Director Davis, City Attorney/General Counsel Kress, and Deputy City Clerk/Agency Secretary Castruita present.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

ATTENDANCE

Attendance

RECESS AGENCY MEETING

Recess Agency meeting

Agencymember Costanzo moved to recess; seconded by Agencymember Sawkins. There being no objections, it was so ordered.

COUNCIL REORGANIZATION

Council Reorganization

A. APPOINTMENT OF COUNCILMEMBER TO SERVE AS MAYOR TO COMPLETE THE TERM OF RESIGNED FORMER MAYOR ALBERT Y. M. HUANG THAT EXPIRES MARCH 2011 –

With Deputy City Clerk Castruita presiding, Councilmember Sawkins moved to appoint Vice Mayor Gutierrez to serve as Mayor; seconded by Councilmember De La Torre. The motion passed by a vote on the board of four yes.

NEWLY APPOINTED MAYOR GUTIERREZ COMMENTS

Comments and acknowledgements were made by Mayor David R. Gutierrez.

B. APPOINTMENT OF COUNCILMEMBER TO SERVE AS VICE MAYOR TO COMPLETE THE TERM THAT EXPIRES MARCH 2011 – (Newly Appointed Mayor Presiding)

Councilmember De La Torre moved to appoint Councilmember Sawkins to serve as Vice Mayor; seconded by Councilmember Costanzo. The motion passed by a vote on the board of four yes.

NEWLY APPOINTED VICE MAYOR SAWKINS COMMENTS

Comments and acknowledgements were made by newly appointed Vice Mayor Sawkins.

PRESENTATIONS:

Presentations

- A. Proclamation: World Town Planning Day
- B. Joint Proclamation: Breast Cancer Awareness Month / End Domestic Violence Month

Associate Planner De La Cruz accepted a proclamation for World Town Planning Day from the City Council.

Soroptomist Group representatives Rebecca Bigler, Karen Chao, and Annie Chin Siu accepted a certificate for a joint proclamation proclaiming Breast Cancer Awareness Month and End Domestic Violence Month from the City Council.

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Public Comment

There was no one in the audience who wished to address the Council at this time.

CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND ENACTED IN ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

Consent Calendar

- A. MINUTES OF REGULAR COUNCIL MEETING OF OCTOBER 19, 2010

Minutes approved.

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

- B. MATERIAL DEMANDS: 85131-85313 INCLUSIVE \$1,481,126.02

Material Demands approved.

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

- C. INVESTMENT REPORT

Investment Report approved.

Investment Report for the Month of August 2010

Recommended Action: That the City Council receive and file report.

- D. "NEXT GENERATION – CLICK IT OR TICKET" FISCAL YEAR 2010 PROGRAM GRANT

Next Generation-Click it or Ticket Fiscal Year 2010 Program Grant approved.

The Police Department has received approval for a grant through the Office of Traffic Safety (OTS) to participate in the "Next Generation – Click It or Ticket" program for Fiscal Year 2010. The grant would reimburse the City for personnel overtime costs incurred to participate in this campaign in the sum of \$1,898.24.

Recommended Action: That the City Council:

1. Approve the program; and
2. Increase the Estimated Revenue Budget (Account #147-3229) by \$1,898.24 to reflect an increase in the 2010 Next Generation – Click It or Ticket Program; and
3. Increase the Police Department's Expenditure Budget by \$1,898.24 (Account #147-751-00-13-000), to be used for the purposes outlined in the Grant.

Vice Mayor Sawkins moved to approve the consent calendar as presented; seconded by Councilmember Costanzo and passed by a vote on the board of four yes.

CIP REVISIONS FOR LOCAL STREET MAINTENANCE AND STREET LIGHTING PROJECTS; PURCHASE ORDER FOR STREET LIGHT INSTALLATION

CIP Revisions for local street maintenance and street lighting projects; purchase order for street light installation approved.

Staff is recommending two changes to the Fiscal Year 2010-11 CIP including re-appropriation of unexpended Proposition I B funds to reduce the amount of General Fund money needed for local street maintenance projects, approve a new CIP project for installation of two streetlights on South San Gabriel Boulevard, and approve a purchase order to Foddrill Construction for installation of the two new street lights.

Recommended Action: That the City Council:

- A. Approve the capital improvement program changes; and
- B. Decrease account #122-800-15-97-701 by \$335,000. Increase account # 122-800-56-97-701 by \$332,958. Establish account #122-800-46-97-741 for \$19,750; and
- C. Approve issuance of a purchase order to Foddrill Construction Corp. in the amount of \$19,211.00

City Engineer Grilley presented the staff report

Councilmember Costanzo moved to approve the recommended action; seconded by Vice Mayor Sawkins and passed by a vote on the board of four yes.

CASH CONTRACT 10-08; PURCHASE OF 3 NEW VEHICLES, ONE (1) NEW 2010 FORD ESCAPE HYBRID AND TWO (2) NEW 2010 TOYOTA HIGHLANDER HYBRIDS

CC 10-08 Purchase of 3 new vehicles – Item pulled – not approved.

Staff was directed to pursue alternative fuel vehicles wherever possible. At this time, the need exists for the acquisition of three low pollution emitting vehicles. The vehicles are to be utilized by the Police Chief, Director of Parks & Recreation and the Director of Community Development and are to be funded by the AQMD Special Projects Budget.

Recommended Action: That the City Council:

- A. Waive formal bidding and authorize the cooperative (“piggyback”) purchases with that of the County of Los Angeles and City of Brawley.
- B. Authorize the issuance of a purchase order to Wondries Ford for the acquisition of two (2) 2010 Toyota Highlander Hybrids and one (1) 2010 Ford Escape Hybrid in the amount of \$142,648.00, including taxes and delivery; to be funded from accounts:
 - 1. 122-751-51-99-200 in the amount of \$54,654.29
 - 2. 122-850-51-99-200 in the amount of \$54,654.29
 - 3. 122-810-51-99-200 in the amount of \$33,339.82

Auto Shop Supervisor Jeremy Schmidt presented the staff report.

The item was pulled for further analysis of how money is spent. A profile of allowances for the purchase of vehicles was also requested.

CASH CONTRACT NO. 10-06; FIRE HEADQUARTERS GENERATOR PURCHASE AND INSTALLATION

CC 10-06 Fire headquarters generator purchase and installation approved.

A need has arisen to replace the generator located at San Gabriel Fire Headquarters, 1303 South Del Mar Avenue. The current generator is 17 years old and is due for replacement both because of age and recent poor performance issues. These issues may cause serious emergency operations difficulties because it provides critical emergency standby electrical power both to Fire Headquarters Station 51 and to the City's Emergency Operations Center.

Recommended Action: That the City Council:

- A. Waive formal bidding and authorize Gonneville Inc. to purchase, deliver and install an MQ Power 30 Kilo Watt emergency generator to be located at San Gabriel Fire Headquarters.
- B. Authorize the issuance of a purchase order to Gonneville Inc. for the acquisition and installation of a 30KW MQ Power generator in the amount of \$ 32,345.74 including taxes, installation, ancillary costs and delivery; to be funded from account #122-800-15-99-876.

Auto Shop Supervisor Jeremy Schmidt presented the staff report.

Councilmember Costanzo moved to approve the recommended action; seconded by Vice Mayor Sawkins and passed by a vote on the board of four yes.

MATTERS RELATED TO THE MARCH 8, 2011 GENERAL MUNICIPAL ELECTION

Matters related to the March 8, 2011 General Municipal Election approved.

Pursuant to the provisions of the California Elections Code, the City's next General Municipal Election is to be held on March 8, 2011. At that time, the voters of San Gabriel will elect two Members of the City Council. Additionally, the City of Los Angeles is responsible for conducting the Los Angeles Community College District (LACCD) election in which the voters of the City of San Gabriel are eligible to participate. The City of Los Angeles is again requesting the consolidation of the LACCD election onto the City ballot. If approved, the City of Los Angeles will be responsible for their proportional share of the cost of the election. It is also recommended that the City again retain a consultant to provide election consulting services.

Recommended Action: In accordance with the California Elections Code, it is necessary to adopt certain resolutions as indicated below. Therefore, it is recommended that the City Council:

- A. Adopt Resolution 10-36 calling for the holding of a General Municipal election being held March 8, 2011.
- B. Adopt Resolution 10-37 requesting services of Los Angeles County as it relates to the conduct of the March 8, 2011 election.
- C. Adopt Resolution 10-38 consenting to the consolidation of the LACCD election with the San Gabriel General Municipal Election.
- D. Adopt Resolution 10-41 adopting regulations for candidates' statements.
- E. Waive the formal bid process and approve the agreement with Hudson Consulting Services for election consulting services to assist in the conduct of the City of San Gabriel General Municipal and Los Angeles Community College Primary Nominating Consolidated Election at a cost not-to-exceed \$15,000 from account 121-702-00-21-000.

Deputy City Clerk Castruita presented the staff report.

Vice Mayor Sawkins moved to approve the recommended action; seconded by Councilmember De La Torre and passed by a vote on the board of four yes.

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN GABRIEL POLICE MANAGEMENT GROUP AND THE CITY OF SAN GABRIEL

Approval of memorandum of understanding between the San Gabriel Police Management Group and the City of San Gabriel approved.

The City has recognized four employee units that represent management and non-management police and fire safety personnel for labor negotiation purposes. Pursuant to State law, the City is required to meet and confer with these groups on issues that affect their membership relating to wages, benefits and working conditions.

City employees who are not represented by one of the recognized employee associations receive adjustments as determined by the City Council. For the past two years, the City has chosen to enter into single-year agreements rather than multiple year agreements so that it may maintain greater flexibility in a difficult economic environment.

Recommended Action: That the City Council:

- A. Approve the extension to the Memorandum of Understanding ("MOU") between the City of San Gabriel and the San Gabriel Police Management Group (PMG) for the period ending June 30, 2011.

Councilmember Costanzo moved to approve the recommended action; seconded by Councilmember De La Torre and passed by a vote on the board of four yes.

CITY MANAGER ITEMS

City Manager Items

Acting City Manager Davis informed the Council on two items:

Discover magazine - Ad of San Gabriel in the October 29th Pasadena Star News.

Wilson Reservoir – A notice of open house on November 18th at the Church of Our Saviour.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council comments and conference/meeting reports

Each Council Member addressed the Council and public on matters of general information and/or concern. Also, the Council gave reports on meetings they had attended.

ADJOURN COUNCIL MEETING AND RECONVENE AGENCY MEETING

Adjourn Council meeting and reconvene Agency meeting

Vice Mayor Sawkins moved to adjourn in memory of Raymond Gutierrez and reconvene as indicated above; seconded by Councilmember Costanzo. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency meeting

- A. APPROVAL OF MINUTES OF OCTOBER 19, 2010

Minutes approved.

Agencymember Costanzo moved to approve the subject minutes; seconded by Vice Chair Sawkins. The motion passed by a vote on the board of four yes.

- B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Public Comment

There was no one in the audience who wished to address the Agency at this time.

C. LEASE AND MAINTENANCE AGREEMENT WITH OCE FOR REDEVELOPMENT OFFICE MULTIFUNCTIONAL DEVICE

Lease and maintenance agreement with OCE for Redevelopment office multifunctional device – item pulled – not approved.

The Economic Development Division staff has relocated to 410 McGroarty Street. The new redevelopment office is in need of a durable and versatile device for copying, printing, scanning, and faxing, both in color and black and white. Staff proposes to lease, with an option to own, an Oce VL3622 or a Canon C5035, an equivalent versatile multifunctional device with color copy, print, scan capabilities and black and white fax. Fiscal Year 2010-11 Budget provides for funds for the redevelopment office's operating costs including a new copier.

Recommended Action: That the Redevelopment Agency authorize the Executive Director or designee to:

1. Enter into a five-year lease agreement with Oce for an Oce VL3622c or a Cannon C5035 versatile multifunctional device with color copy, print, scan capabilities and black and white fax; and
2. Purchase the multifunctional device at the end of the lease term.

Item was pulled by Agency Board to return to staff and ask local merchants to be considered in the bid process.

D.. ADJOURN AGENCY MEETING

Adjourn Agency meeting

At 8:45 p.m., Vice Chair Sawkins moved to adjourn; seconded by Agencymember De La Torre. There being no objections, it was so ordered.

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Nina Castruita, Agency Secretary

Nina Castruita, Deputy City Clerk

David R. Gutierrez, Chair

David R. Gutierrez, Mayor